

**150 KING STREET WEST
DAY LOCKER REGISTRATION FORM**

Locker Location: 150 King Street West, P-2 Level, Parking Garage

Please print clearly:

Applicant's Name: _____

Company Name: _____

Company Address: _____

E-Mail Address: _____

Telephone Number: _____

The following guidelines have been established for day locker use. BentallGreenOak reserves the right to revise the guidelines from time to time.

1. Day lockers are only for use during the day while using our facilities.
2. All day lockers are free of charge and available on a first come, first serve basis.
3. Day locker locks and contents must be removed by facility closing time every day. Failure to do so will result in your lock being cut and your belongings confiscated and discarded and no claims whatsoever will be entertained thereafter.
4. Users must supply their own locks and keys for lockers.
5. The contents of the locker shall at all times be at the sole risk of the user and BentallGreenOak is not responsible for any loss, theft or damage to such items or for any injury resulting from the use of the locker. Management and community laws, codes and regulations including but not limited to Occupational Health & Safety, Fire Prevention and property damage apply to the use of lockers.
6. BentallGreenOak reserves the right to inspect the lockers and remove all forms of offensive and illegal items without informing the user.
7. All users of the facility must be registered with the BentallGreenOak management office.
8. The BentallGreenOak management office will coordinate the facility registration application and assignment system each year and may at its sole discretion refuse to renew the application.
9. If the user loses their key/combination or if a lock needs to be cut off, there will be a charge of \$10.00.

10. Permanent name signs, stickers, tape, labels, paint, stickers or any other marks are not to be placed on the lockers.
11. The following materials are not to be kept in lockers: no perishable foods, flammable, chemical, caustic, poisonous or other hazard materials; no unsealed containers of liquids, no illegal objects or substances.
12. Tagging, scratching, denting, painting, or otherwise marking on lockers is regarded as defacement of BentallGreenOak property and is not permitted.
13. Anyone found tampering or vandalizing the lockers will be reported to the relevant authority. Your cooperation is sought to report any such activities. This would ensure the safety of your belongings.
14. Inquiries and difficulties are to be directed to the BentallGreenOak contact below.

I have read, understand and accept all the terms and conditions above.

Applicant Signature _____ Date _____

Day locker applications can be dropped off at the:

BentallGreenOak management office, 150 King Street West, Suite 101
Or faxed to: 416-977-5545
Or emailed to: 150kingwest@bentallgreenoak.com

Applications will not be taken over the phone.